



Dallas Retired Teachers Association

Classroom Assistance Grant Guidelines: 2025-2026

"Supporting Public Education in Dallas ISD"

Grant Application Process: Classroom Assistance Grants are awarded to Dallas ISD teachers who, on a daily basis, demonstrate commitment to public education and Dallas ISD children through the creation of innovative programs, events, or other learning platforms.

The Dallas Retired Teachers Association will award \$750 grants to four Dallas ISD school teachers for the 2025-2026 school year. Applications can be submitted beginning **Monday, August 26, 2025**. All applications must be received by **5:00 pm on Friday, October 24, 2025**. Applications received after the deadline will not be considered.

Applicants may apply individually, as a group/team or as a school. If you apply as a group/team or as a school, please designate someone to lead your grant application process and serve as the contact person to receive any related correspondence from the Association.

Classroom Assistance Grant Eligibility:

1. Applicants must be Dallas ISD school teachers for the **2025-2026** school year.
2. All applications must include a letter of recommendation and a handwritten signature by the school principal expressing approval of the project.

How to Apply for a Grant:

1. Email dallasretiredteachers@gmail.com and request an application
2. Complete and submit the application by U.S Mail to:

Rosa L. Brooks
5335 Drane Drive
Dallas, Texas 75209-5501

3. The application and required documents must be received no later than **5:00 pm on Friday, October 24, 2025**.

Grant Application Review:

The DRTA Grant Review Committee will review all grant applications competitively.

Notification of Grant Recipients:

The four grant recipients will be announced on **Friday, November 14, 2025**, via email. Recipients may be asked to participate in a survey or video after receiving the grant money.

Teacher Grant Application: 2025-2026

Questions? Contact Rosa Brooks rosalb97@sbcglobal.net



Dallas Retired Teachers Association Classroom Assistance Grant Application: 2025-2026

Guidelines: An applicant must be a teacher in Dallas ISD. Deadline for submitting the application is **5:00 pm on Friday, October 24, 2025**. Incomplete applications, illegible applications, or applications received after the deadline will not be considered. Please print or type clearly (except where signatures are required).

Applicant's Name(s): _____
Contact Person (if group Project) _____
Street Address: _____ City: _____ Zip: _____
E-Mail Address: _____ Phone: _____
Subject(s) Taught: _____ Grade Level(s) Taught: _____ Yrs.
Taught _____ Applicant's /Contact Signature: _____ Date: _____

School Approval: Please have your principal print his or her name and sign below, signifying support for the project.

Principal's Name: _____ Phone: _____
Principal's Handwritten Signature: _____
Name of School: _____
Street Address: _____ City: _____ Zip: _____

***Principal Letter of Support**

Project Content:

On a separate sheet of paper (must be typed):

1. Briefly state the learning objective for this grant (limit to four sentences).
2. Briefly describe the project content/activities for which you are requesting this grant.
3. Briefly describe how you would utilize the grant funds should you be selected as a recipient.
4. If available, please include the cost of items and/or website of materials requested to assist the DRTA Grant Committee.

Submit completed applications by 5:00 p.m. on Friday, October 24, 2025:

MAIL: Rosa L. Brooks
Attn: Grant Committee
5335 Drane Drive
Dallas, Texas 75209